**Diverse Contracting Reporting**

**Edited During 4/27/23 Small Group Meeting**

**CLEAN for Review – Discuss During 5/3/23 Policy Manual Meeting**

Each Program Administrator (PA) will report on its efforts to enable and provide increases in diverse contracting within the PA’s energy efficiency portfolio. In addition to any standard diverse contractor reporting already undertaken by the PA pursuant to Section 5-117 of the Public Utilities Act, and for electric utilities, as ordered by the Commission in the electric utility performance based ratemaking dockets (ICC Docket Nos. 22- 0063 and 22-0067), the PAs will report on a statewide set of metrics designed to provide insight into the policy objective of increasing opportunities for diverse contractors and trade allies to engage in energy efficiency and other policy objectives including:

* Number or proportion of and diverse spending for the energy efficiency portfolio, in each diverse category for contractors (including, but not limited to women-owned, minority-owned, veteran-owned), and by tiered contract level (primary (direct contract) or second tier (sub-contract), as applicable
* Percent of or amount of portfolio dollars (excluding pass-through incentives) for diverse contractor spend, by category (i.e., MBE, WBE and VBE)
* Spending with diverse trade allies by diverse category, relative to total spending with trade allies

In addition to reporting on the set of metrics above, additional reporting metrics used to inform understanding of these issues will be developed collaboratively with interested stakeholders and may evolve over time. The set of metrics designed to provide insight into the policy objective of increasing opportunities for diverse contractors and trade allies to engage in energy efficiency and other policy objectives may include:

* How diverse trade allies are distributed geographically by program
* Location of diverse trade allies relative to Environmental Justice communities

The list of metrics will be posted on the SAG website. The metrics will be referenced in – and lessons learned from reported metric data will be incorporated into – each PA’s subsequent four-year plan filings.

Effective Date: The policy will go into effect, in full, no later than for the 2024 program year. However, the PA’s will apply best efforts to address as many of the objectives listed in the bullets above as possible in reporting for both program year 2022 and program year 2023.